# **Exchanging Your Muny Tickets Online**

Log in to your MetroTix online account by clicking "Login" in the top left corner of Metrotix.com:



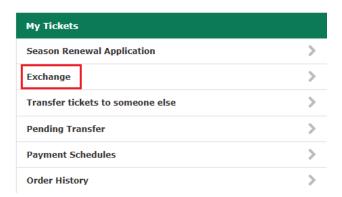
Then select "The Muny" on the top right corner:







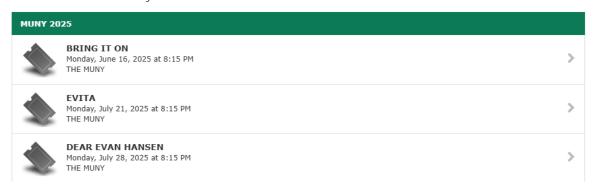
Once you get logged in, look for "My Tickets" on the right hand side, then click on "Exchange".



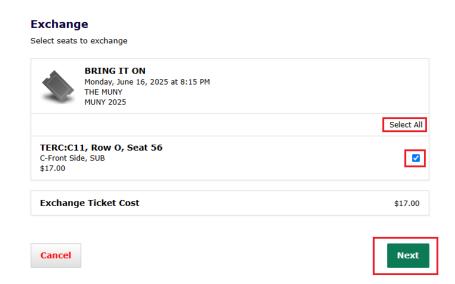
Click on the show you would like to exchange:

### Exchange

Select an event or item to exchange



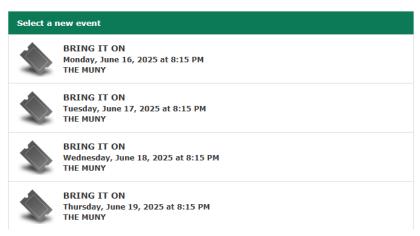
Click the check box for the seats would like to exchange. Please note: exchanges for different performances must be done separately. Only select the number of seats you are exchanging for your current performance date. Click "Next" when you are ready to select your new performance.



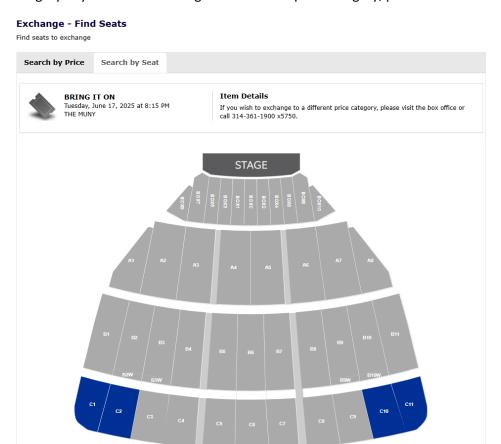
Now you may select the performance you would like to exchange your selected tickets for:

### **Exchange**

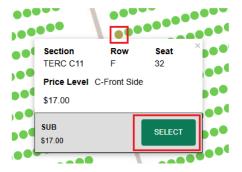
Select a new event



Once selected you will be taken to the seat map to select your new seats. You must select seats in your current price category. If you wish to exchange to a different price category, please visit the box office or call 314-361-1900 x5750.



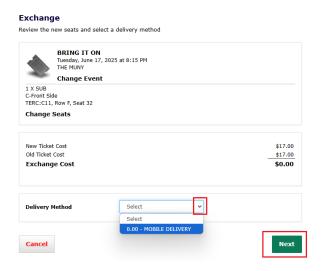
Click on the section you are interested in moving to. If you hover over an available seat, you can see the seating information. Any green dot is an available seat. Click on the dot and then click "Select" to add the seat to your cart. The dot will change to a checkmark indicating you have selected it.



Select one available seat for each seat you selected to exchange. Once you have selected your seat(s), click "Add to Cart" at the bottom of the page.



Once you have selected the same number of seats as the tickets you are exchanging, you will then see your cart, with your new ticket information. Select your Delivery Method from the drop down menu and then click "Next".



You will see all of your exchange information to confirm before submitting.

If you are happy with your selection, you can click "Yes, Submit Exchange" to finish.

### **Exchange** Is the following information correct? **New Item Old Item** BRING IT ON BRING IT ON Tuesday, June 17, 2025 at 8:15 PM Monday, June 16, 2025 at 8:15 PM THE MUNY THE MUNY 1 X SUB TERC:C11, Row O, Seat 56 C-Front Side TERC:C11, Row F, Seat 32 **Delivery Method** MOBILE DELIVERY Cost Breakdown New Ticket Cost \$17.00 Old Ticket Cost \$17.00 Delivery Charge \$0.00 Exchange Fee \$0.00 **Exchange Cost** \$0.00 **Cancel Exchange** Yes, Submit Exchange

You will see a message indicating that your exchange has been processed. Be sure to delete or destroy your previous tickets as they are now void.



Your new tickets and a confirmation email detailing your exchange will be sent automatically and you should receive both within a few minutes.

If you would to exchange a different show, you may click "Go To My Account" on the bottom left and begin another exchange.

# Exchange

Your exchange has been processed.

### New Item



BRING IT ON
Tuesday, June 17, 2025 at 8:15 PM
THE MUNY

1 X SUB C-Front Side

TERC:C11, Row F, Seat 32

Delivery Method

MOBILE DELIVERY

# Exchange Summary

Confirmation # 393436-MUN25:21143

Order Date April 17, 2025 10:24:24 AM CDT

## Old Item



**BRING IT ON**Monday, June 16, 2025 at 8:15 PM
THE MUNY

TERC:C11, Row O, Seat 56

### Cost Breakdown

Exchange Cost	\$0.00
Exchange Fee	\$0.00
Delivery Charge	\$0.00
Old Ticket Cost	\$17.00
New Ticket Cost	\$17.00

Go To My Account