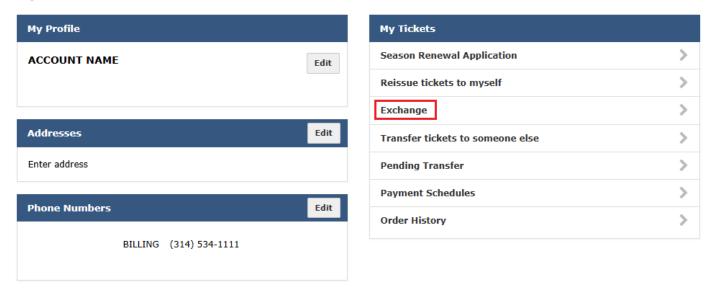
Exchanging Your Saint Louis Ballet Tickets Online

Log in to your MetroTix.com online account and click on "My Account".

On the right hand side, under "My Tickets", click on "Exchange".

My Account



Select the show you wish to exchange from the list of your eligible tickets:

Exchange

Select an event or item to exchange

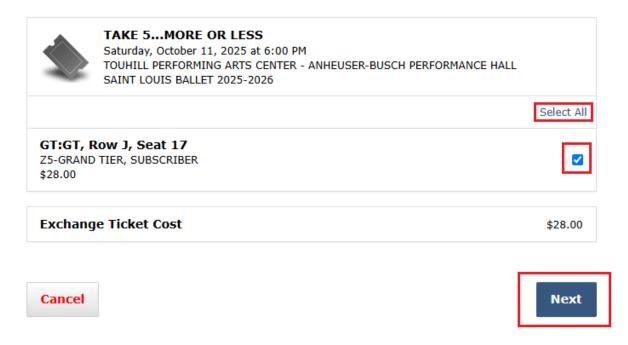


Cancel

Next, select which seats you would like to exchange. You may click "Select All" if you wish to exchange all of the seats for this event.

Exchange

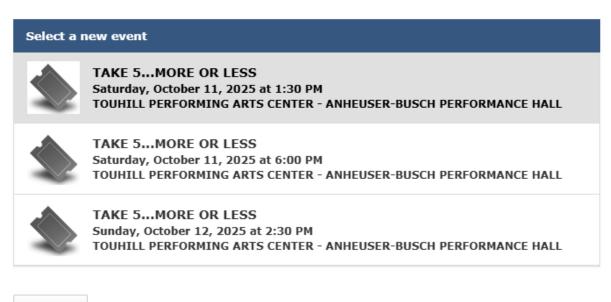
Select seats to exchange



Next, select the new event you would like to attend instead:

Exchange

Select a new event

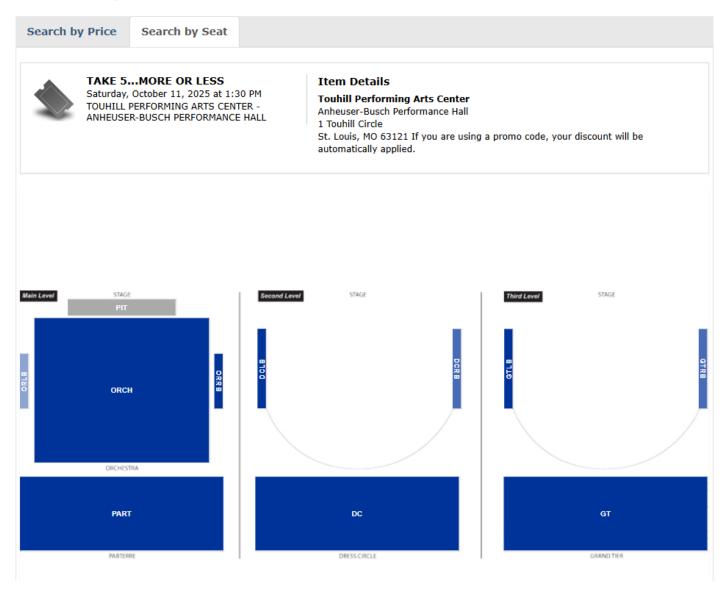


Cancel

Once selected you will be taken to the seat map to select your new seats:

Exchange - Find Seats

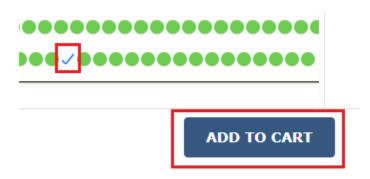
Find seats to exchange



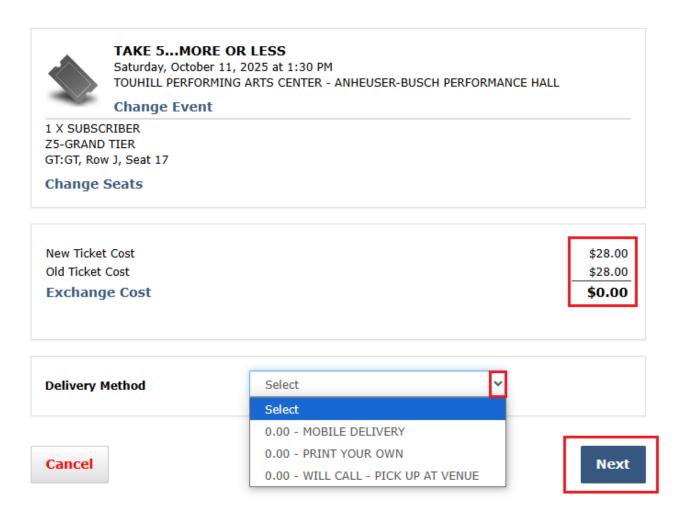
Click on your desired section to see the specific seats available. If you hover over an available seat, you can see the seating information and price. Any green dot is an available seat.



Select one available seat for each seat you selected to exchange. Once you have selected your seats, click "Add to Cart" at the bottom of the page.



Next you will see your cart, with your new ticket information and the final exchange cost based on the value of your New Tickets minus your Old Tickets. Select your **Delivery Method** from the drop down menu and then click "**Next**".

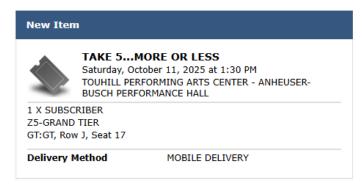


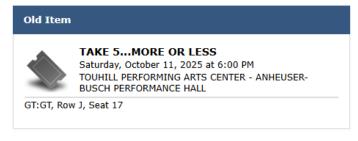
You will see all of your exchange information to confirm before submitting, including the tickets you are exchanging away, the new tickets, and the cost breakdown.

If the new tickets are the same cost as your original tickets, you can click "Yes, Submit Exchange" to finish.

Exchange

Is the following information correct?





Cost Breakdown	
New Ticket Cost	\$28.00
Old Ticket Cost	\$28.00
Delivery Charge	\$0.00
Exchange Fee	\$0.00
Exchange Cost	\$0.00

Cancel Exchange

Yes, Submit Exchange

You will see a message indicating that your exchange has been processed and reminding you to destroy your original tickets as they are now void.

Please destroy your original tickets. They are no longer valid.

If your new tickets cost less than your original tickets, on the confirmation screen you will see in the Cost Breakdown "Exchange difference – non-refundable" which makes your exchange the same value, since if an exchange is made for a lower priced location or performance, no refunds are given.

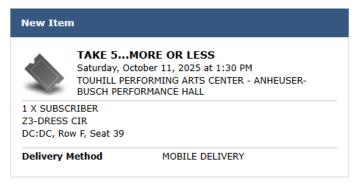
Cost Breakdown	
New Ticket Cost	\$39.20
Old Ticket Cost	\$75.20
Delivery Charge	\$0.00
Exchange Fee	\$0.00
Exchange difference - non-refundable	\$36.00
Exchange Cost	\$0.00

You may click "Yes, Submit Exchange" to finalize this exchange.

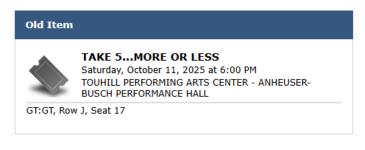
If your new tickets are more expensive than your original tickets, the button on the exchange screen will instead read "Yes, Check Out". Click this button to move to the payment screen.

Exchange

Is the following information correct?







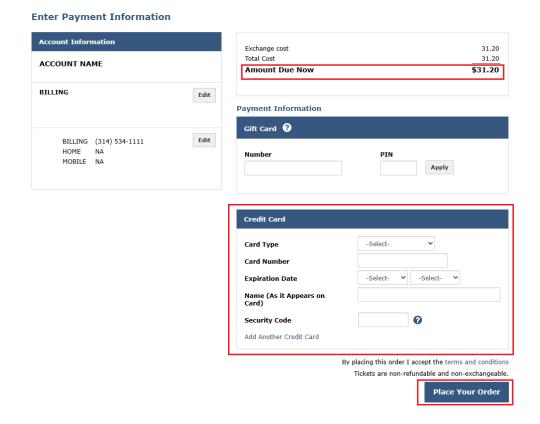
Cancel Exchange

Yes, Check Out

Your Total Due will be listed at the top of the screen.

If you have MetroTix Gift Card you would like to use, you may add that to the Gift Card section.

If you are using a credit card, select the type of credit card from the drop down menu and fill out the card information. Click "Place Your Order" to finalize your exchange.



Your new tickets and a confirmation email detailing your exchange will be sent automatically and you should receive both in your email within a few minutes.